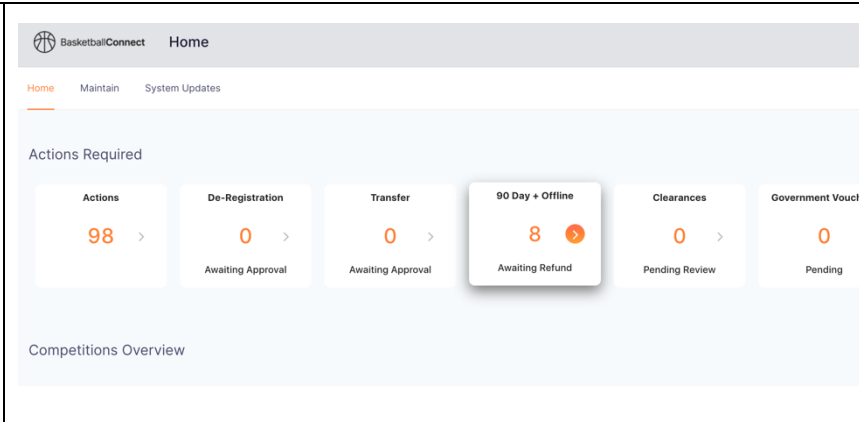


How to Action 90 Day + Offline

BasketballConnect will only allow refunds to be processed through the system within 90 days of payment.

Anytime a refund is required, whether from a transfer or de-registration and the initial payment was made more than **90 days ago**, the participant's details will move to the **action box** on the home screen.

This will give you the information including why the refund is required e.g. de-registration and how much is required from each level.

<p>1</p>	<p>You will notice in your BasketballConnect home screen, you have an action box titled 90 Day + Offline</p>																																																																	
<p>2</p>	<p>If you select the arrow in the action box, you will see a list of participants who will require an offline refund.</p>	<table border="1"> <thead> <tr> <th>Membership Type</th> <th>Paid</th> <th>Type</th> <th>Affiliate</th> <th>Competition Organiser</th> <th>State</th> <th>Linked State</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Player</td> <td>\$382.61</td> <td>De-register</td> <td>\$15.00 ▲</td> <td>\$120.00 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$103.68</td> <td>De-register</td> <td>\$10.34 ▲</td> <td>\$93.34 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$84.00</td> <td>De-register</td> <td>\$0.00 ✓</td> <td>\$84.00 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$168.61</td> <td>Transfer</td> <td>N/A</td> <td>\$97.00 ▲</td> <td>N/A</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$335.61</td> <td>De-register</td> <td>\$47.00 ▲</td> <td>\$217.00 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$155.55</td> <td>De-register</td> <td>\$15.51 ▲</td> <td>\$140.04 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$54.25</td> <td>Transfer</td> <td>N/A</td> <td>\$54.25 ▲</td> <td>N/A</td> <td>N/A</td> <td>...</td> </tr> </tbody> </table>	Membership Type	Paid	Type	Affiliate	Competition Organiser	State	Linked State	Action	Player	\$382.61	De-register	\$15.00 ▲	\$120.00 ▲	\$0.00 ✓	N/A	...	Player	\$103.68	De-register	\$10.34 ▲	\$93.34 ▲	\$0.00 ✓	N/A	...	Player	\$84.00	De-register	\$0.00 ✓	\$84.00 ▲	\$0.00 ✓	N/A	...	Player	\$168.61	Transfer	N/A	\$97.00 ▲	N/A	N/A	...	Player	\$335.61	De-register	\$47.00 ▲	\$217.00 ▲	\$0.00 ✓	N/A	...	Player	\$155.55	De-register	\$15.51 ▲	\$140.04 ▲	\$0.00 ✓	N/A	...	Player	\$54.25	Transfer	N/A	\$54.25 ▲	N/A	N/A	...
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<p>3</p>	<p>Once you have refunded the fees to the participant offline, select the 3 dots on the right hand side next to the participant you have refunded</p>	<table border="1"> <thead> <tr> <th>Membership Type</th> <th>Paid</th> <th>Type</th> <th>Affiliate</th> <th>Competition Organiser</th> <th>State</th> <th>Linked State</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Player</td> <td>\$382.61</td> <td>De-register</td> <td>\$15.00 ▲</td> <td>\$120.00 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$103.68</td> <td>De-register</td> <td>\$10.34 ▲</td> <td>\$93.34 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$84.00</td> <td>De-register</td> <td>\$0.00 ✓</td> <td>\$84.00 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$168.61</td> <td>Transfer</td> <td>N/A</td> <td>\$97.00 ▲</td> <td>N/A</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$335.61</td> <td>De-register</td> <td>\$47.00 ▲</td> <td>\$217.00 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> <tr> <td>Player</td> <td>\$155.55</td> <td>De-register</td> <td>\$15.51 ▲</td> <td>\$140.04 ▲</td> <td>\$0.00 ✓</td> <td>N/A</td> <td>...</td> </tr> </tbody> </table>	Membership Type	Paid	Type	Affiliate	Competition Organiser	State	Linked State	Action	Player	\$382.61	De-register	\$15.00 ▲	\$120.00 ▲	\$0.00 ✓	N/A	...	Player	\$103.68	De-register	\$10.34 ▲	\$93.34 ▲	\$0.00 ✓	N/A	...	Player	\$84.00	De-register	\$0.00 ✓	\$84.00 ▲	\$0.00 ✓	N/A	...	Player	\$168.61	Transfer	N/A	\$97.00 ▲	N/A	N/A	...	Player	\$335.61	De-register	\$47.00 ▲	\$217.00 ▲	\$0.00 ✓	N/A	...	Player	\$155.55	De-register	\$15.51 ▲	\$140.04 ▲	\$0.00 ✓	N/A	...
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