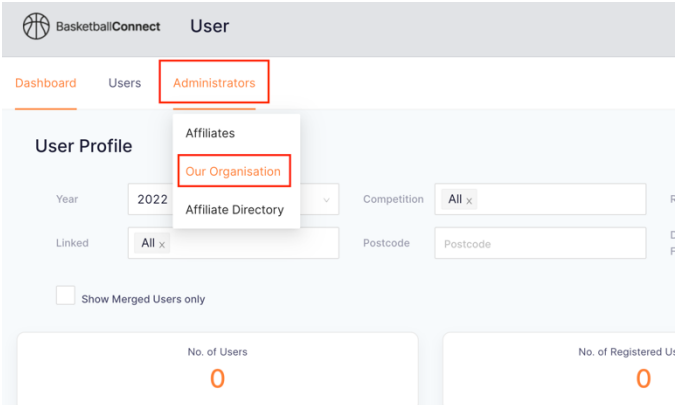
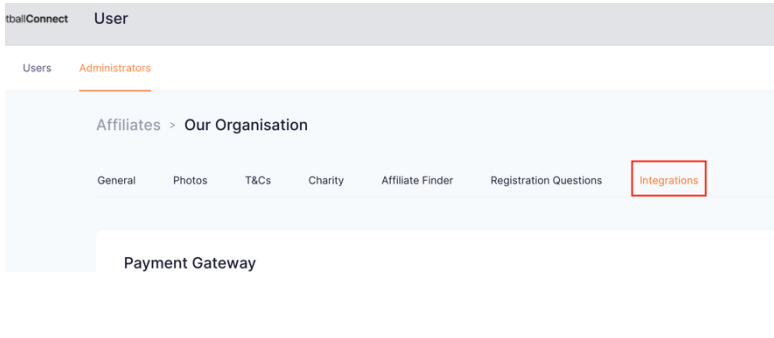
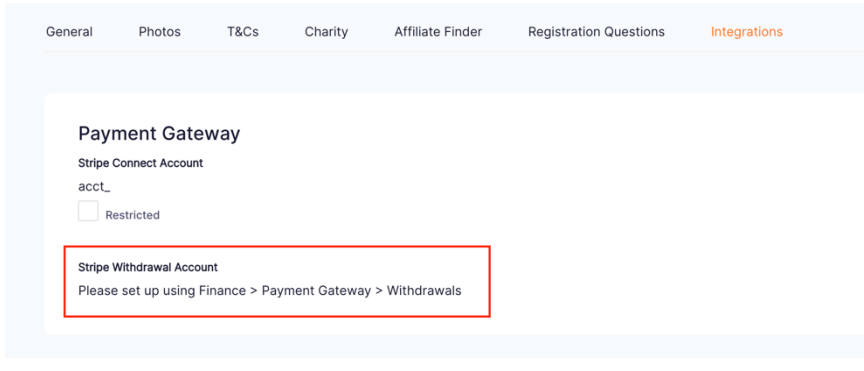


How to Set up Stripe Withdrawals

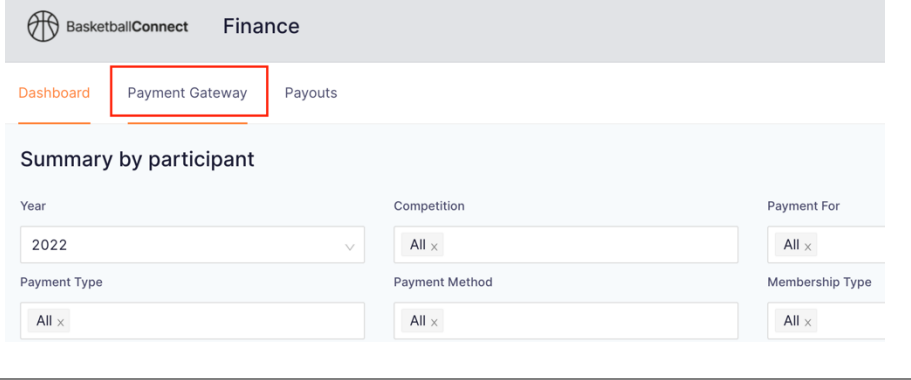
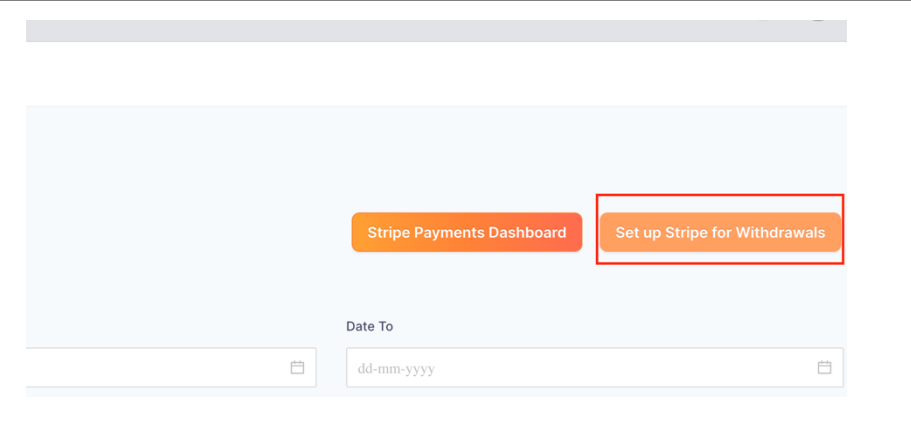
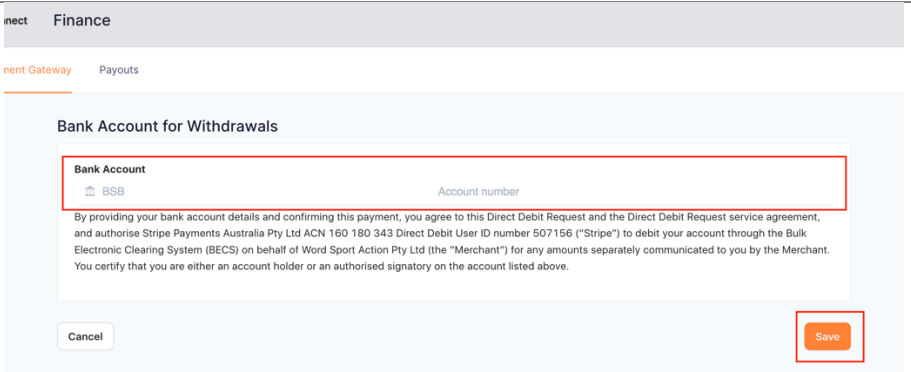
It is important to ensure you have your Stripe withdrawal account set up so any funds that are owing up to either an association or Basketball Queensland can be paid.

For example, if you as a club have redeemed the funds for a Government Voucher through the Government Portal then marked the voucher in BasketballConnect as received, the funds for any association or BQ fees need to be taken out of your bank account and paid forward. This will automatically occur through Stripe using the withdrawal account.

To firstly check if you have your Stripe withdrawal account set up:

<p>1</p>	<p>In the User Module, select the Administrators tab then select Our Organisation</p>	
<p>2</p>	<p>Select Integrations</p>	
<p>3</p>	<p>Under Stripe Withdrawal Account, note whether it lists an account number or the instructions to set up the account</p>	

If there is **no account number**, you will need to set up the Stripe withdrawal account by:

1	<p>In the Finance Module, select Payment Gateway</p>	 <p>The screenshot shows the 'BasketballConnect Finance' interface. The 'Payment Gateway' tab is highlighted in the top navigation bar. Below it, there is a 'Summary by participant' section with filters for Year (2022), Competition (All x), Payment For (All x), Payment Type (All x), Payment Method (All x), and Membership Type (All x).</p>
2	<p>At the right side of the screen, select Set up Stripe for Withdrawals</p>	 <p>The screenshot shows the 'Stripe Payments Dashboard'. On the right side, there is a button labeled 'Set up Stripe for Withdrawals' which is highlighted with a red box. Below this, there is a 'Date To' field with a calendar icon and a placeholder 'dd-mm-yyyy'.</p>
3	<p>Enter your bank account information as prompted then select Save</p>	 <p>The screenshot shows the 'Bank Account for Withdrawals' form. A red box highlights the 'Bank Account' input field, which contains 'BSB' and 'Account number'. Below the form, there is a 'Cancel' button and a 'Save' button, with the 'Save' button highlighted by a red box.</p>